



REQUEST FOR: CONTACT DETAILS & CHANGE OF DETAILS

NAME OF BODY CORPORATE _____ CTS: _____

PROPERTY ADDRESS: _____ LOT/UNIT: _____

LOT OWNER: _____

NEW CONTACT DETAILS:

PHONE _____

EMAIL _____

RESIDENTIAL ADDRESS: _____

POSTAL ADDRESS: _____

If different from Residential

DISTRIBUTION OF LEVY NOTICE (Circle: YES/NO): Please issue my levy notices:

Owner via post YES/NO

Owner via email YES/NO

Authorised Person/
Property Manager via post YES/NO

Authorised Person/
Property Manager via email YES/NO

DISTRIBUTION OF MEETING NOTICES AND MINUTES (Circle: YES/NO): Please issue my meeting notices and minutes:

Owner via post YES/NO

Owner via email YES/NO

Authorised Person/
Property Manager via post YES/NO

Authorised Person/
Property Manager via email YES/NO

PROPERTY MANAGERS/AUTHORISED PERSON CONTACT DETAILS:

Name: _____

Phone: _____ Email: _____

Sign: _____ Date: _____